



## ENGLISH SPEAKING SENIOR ACCOUNTANT

Workplace: Warsaw

ASB is a professional outsourcing provider of high-standard services in the areas of accounting, tax advisory, payroll and corporate services. Established in 2002, with offices in Warsaw, Prague, Bratislava and Budapest ASB Group employs nearly 200 employees.

### Responsibilities:

- Providing the full range of accounting services,
- Preparing tax returns, financial reports (GUS and NBP declarations), annual financial statements, reports and statements according to client's needs,
- Delegating a part of responsibilities and supervising junior specialists,
- Contacting clients in order to control accounting and tax operations,
- Cooperating with internal tax advisory team to assure a professional standard of service,
- Cooperating with auditors and institutions within the audits and inspections.

We are looking for growth-oriented people who will provide our clients with professional accounting services.

### Requirements:

- University degree,
- Minimum 3 years of professional experience in accounting, therein a minimum 1 year in making the VAT and CIT returns,
- **Fluency in English is mandatory (B2 level),**
- Experience in preparing financial statements,
- Advanced knowledge of MS Excel.

### We offer:

- Attractive benefits package (private medical healthcare, cafeteria system, MultiSport card and other),
- Stable employment conditions (an employment contract)
- Modern office in the heart of Warsaw,
- External trainings,
- Co-financing of language courses.

Apply on: <http://www.asbgroup.eu/pl/kariera>

